

Holiday Course Late Policy

R&D Coaching has the following late policy. From here after “late” is classed as any time after the completion of the course, for e.g. if the course is running 9am to 3.15pm any time after 3.15pm is late.

It is vitally important that all children are collected on time. Staff have other sessions to attend, children of their own to collect and their own lives to go on too.

Our late policy has a 2 strike system, per holiday course, for the **whole academic year (September to August)**

1. **First late collection:** The coach will notify you that the collection has been flagged as late and a text will be sent to our contact number for the booking making you aware that the first late collection has occurred.
2. **Second late collection:** The coach will notify you that the collection has been flagged as late. A text and email will be sent to you, cancelling your child’s place for the remainder of the course and they won’t be able to attend that venue again for the remainder of the school year.

We appreciate that it is often not the booker or parent who may collect your child so please ensure that whoever is collecting is on time.

We thank you for your understanding and adherence to our late policy.

R&D Coaching



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